



Anderson Township

7850 Five Mile Road
Anderson Township, Ohio 45230-2356

513.688.8400
AndersonTownshipOH.gov
AndersonCenterEvents.org

Township Trustees

Joshua S. Gerth
J. Lexi Lausten
R. Dee Stone

Fiscal Officer

Brian M. Johnson

Township Administrator

Vicky L. Earhart

Assistant Township Administrator for Human Resources

Suzanne M. Parker

Assistant Township Administrator for Operations

Steve E. Sievers, AICP

Law Director

Margaret W. Comey
513.688.8433

Finance Director

Tammy Disque

Fire Chief

C. Richard Martin, II

Planning & Zoning Director

Paul J. Drury, Jr., AICP

Public Works Director

Eric J. Luginbuhl

District 5 Commander

Lt. Dave Downing
Hamilton Co. Sheriff's Office
513.474.5770

BOARD OF TOWNSHIP TRUSTEES OF ANDERSON TOWNSHIP

DECEMBER 18, 2025

Lexi Lausten, Trustee Chair
Joshua S. Gerth, Trustee Vice Chair
R. Dee Stone, Trustee
Brian M. Johnson, Fiscal Officer

CALL TO ORDER – 5:00 P.M.

MOTION TO ADOPT AGENDA

M _____ moved to adopt the agenda [as presented or with modifications].
M _____ seconded the motion. Vote: _____

1. EXECUTIVE SESSION

- a. Executive Session: M _____ moved to retire to Executive Session to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment as permitted by Ohio Revised Code Section 121.22(G)(4). M _____ seconded the motion. Vote: _____
- b. M _____ moved to return from Executive Session. M _____ seconded the motion. Vote: _____

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS AND RECOGNITIONS

- a. Oath of Office for Firefighter Recruits
- i. Erin Bray
 - ii. Barak Faulk
 - iii. Craighden Holland
 - iv. Mikayla Mann
 - v. Madison Tedesco

4. PUBLIC FORUM

Individuals who wish to address the Board should state their name and address for the record, make their points as clearly and concisely as possible, and limit their comments to a maximum of three minutes, which may not be shared with or yielded to others. All comments shall be directed to the Board of Township Trustees. Thank you in advance for your comments.

5. TRUSTEE COMMENTS

6. FISCAL OFFICER

- a. Financial Reports
- b. Fiscal Year-End Revenue & Appropriation Adjustments
- c. Consideration of Minutes
 - i. September 23, 2025
 - ii. October 16, 2025
 - iii. November 6, 2025
 - iv. November 20, 2025
 - v. December 4, 2025

7. FINANCE – Tammy Disque

8. PLANNING & ZONING – Paul Drury

- a. Presentation of WeTHRIVE Proclamation
- b. Resolution Providing for the Removal of Junk Motor Vehicle from Real Property Located at 6302 Birchdale Court, in Anderson Township, Ohio, Pursuant to Sections 505.871 and 505.173 of the Ohio Revised Code
- c. Beechmont Avenue Infill Sidewalks Preliminary Engineering
- d. Newtown Road Sidewalk Preliminary Engineering

9. FIRE & RESCUE – Rick Martin

- a. Stuff the Medic Results

10. HAMILTON CO. SHERIFF'S DISTRICT 5 – Lt. Downing

- a. Liquor License Transfer Request for DRA LLC 7210 Beechmont Ave, Cincinnati, OH 45230/Marathon 125 on Beechmont located at 7210 Beechmont Ave
- b. Liquor License Transfer Request for 6685 Marathon, Inc./Salem Express, located at 6685 Salem Road

11. PUBLIC WORKS – Eric Luginbuhl

- a. Request to Increase Purchase Order for Wolfangel Sidewalk Project
- b. Request Authorization to Bid 2026 Curb and Sidewalk Project

12. TOWNSHIP ADMINISTRATOR – Nick Earhart

- a. Resolution Approving and Authorizing the Execution and Delivery of a Renewal Service Agreement with Scioto, LLC (A/KA Scioto Services)
- b. Consideration of Bid Acceptance for HAM-Anderson Twtnshp EV Charging Project
- c. Request Authorization to Bid Sutton Road Sidewalk Project
- d. 2026 Committee Appointments
- e. Consideration of Fire and Rescue Collective Bargaining Agreement
- f. Resolution Approving and Authorizing Execution of a First Amendment to Agreement with Township Administrator
- g. Resolution Reappointing Suzanne M. Parker as Assistant Township Administrator for Human Resources for Anderson Township and Approving and Authorizing Execution of an Agreement with Suzanne M. Parker
- h. Resolution Reappointing Steve E. Sievers as Assistant Township Administrator for Operations for Anderson Township and Approving and Authorizing Execution of an Agreement with Steve E. Sievers
- i. Resolution Designating the Assistant Township Administrator for Operations and the Assistant Township Administrator for Human Resources to Act as Township Administrator in the Absence of the Township Administrator
- j. Resolution Authorizing Additional Users of Credit Card Account
- k. Decisions Arising from Executive Session Discussion

13. Board of Township Trustees 2026 Organizational Meeting

- a. Motion to Adopt Temporary Appropriations for 2026
- b. Motion Regarding Request to Hamilton County Auditor
- c. Resolution and Order Employing Township Attorneys for Particular Matters for the Year 2026
- d. Resolution and Order Employing Thomas B. Allen, Esq. as Township's Attorney for Particular Matters for Fiscal Year 2026
- e. Limited Home Rule Resolution Appointing Margaret W. Comey and Troutman Pepper Locke LLP As Law Director for a Term Ending December 31, 2026, and Declaring an Emergency

NEXT REGULAR MONTHLY BOARD MEETING

To Be Determined (citizens should call 513.688.8400 x 1101 or visit www.AndersonTownshipOH.gov to confirm)

MOTION TO ADJOURN

M_____ moved to adjourn the meeting. M_____ seconded the motion. Vote:_____