



Anderson Township

7850 Five Mile Road
Anderson Township, Ohio 45230-2356

513.688.8400
AndersonTownshipOH.gov
AndersonCenterEvents.org

Township Trustees

Joshua S. Gerth
J. Lexi Lausten
R. Dee Stone

Fiscal Officer

Brian M. Johnson

Township Administrator

Vicky L. Earhart

Assistant Township Administrator for

Human Resources
Suzanne M. Parker

Assistant Township Administrator for

Operations
Steve E. Sievers, AICP

Law Director

Margaret W. Comey
513.688.8433

Finance Director

Tammy Disque

Fire Chief

C. Richard Martin, II

Planning & Zoning Director

Paul J. Drury, Jr., AICP

Public Works Director

Eric J. Luginbuhl

District 5 Commander

Lt. Dave Downing
Hamilton Co. Sheriff's Office
513.474.5770

BOARD OF TOWNSHIP TRUSTEES OF ANDERSON TOWNSHIP MARCH 20, 2025

Lexi Lausten, Trustee Chair
Joshua S. Gerth, Trustee Vice Chair
R. Dee Stone, Trustee
Brian M. Johnson, Fiscal Officer

CALL TO ORDER – 5:00 P.M.

MOTION TO ADOPT AGENDA

M _____ moved to adopt the agenda [as presented or with modifications].

M _____ seconded the motion. Vote: _____

1. EXECUTIVE SESSION

a. Executive Session: M _____ moved to retire to Executive Session to consider the appointment, employment, or compensation of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1). M _____ seconded the motion. Vote: _____

b. M _____ moved to return from Executive Session. M _____ seconded the motion. Vote: _____

2. PLEDGE OF ALLEGIANCE

3. PRESENTATION

- a. Introduction of New Firefighters
- b. Tree Committee Presentation

4. PUBLIC FORUM

Individuals who wish to address the Board should state their name and address for the record, make their points as clearly and concisely as possible, and limit their comments to a maximum of three minutes, which may not be shared with or yielded to others. All comments shall be directed to the Board of Township Trustees. Thank you in advance for your comments.

5. TRUSTEE COMMENTS

6. FISCAL OFFICER

- a. Financial Reports
- b. Resolution Authorizing Payments
- c. Consideration of Minutes - February 6, 2025

7. LAW DIRECTOR – Margaret Comey

- a. Resolution Accepting the Credit Card Compliance Report of the Law Director, as Compliance Officer, Provided Pursuant to the Anderson Township Credit Card Account Policy
- b. Resolution Approving and Adopting the Anderson Township Credit Card Account and Credit Account Policy (March 2025); Repealing Resolution No. 24-0411-07 as of This Date; and Confirming the Designation of the Township's Law Director as the Township's Compliance Officer to Perform the Duties Required of the Compliance Officer Required Under Said Policy

8. FINANCE – Tammy Disque

- a. Request to Authorize Memorial Day Contribution to American Legion Post 318
- b. Resolution Approving 2025 Permanent Budget

9. PLANNING & ZONING – Paul Drury

- a. Resolution Declaring April 25, 2025, as Arbor Day in Anderson Township

10. FIRE & RESCUE – Rick Martin

- a. Resolution Authorizing Sale of Surplus Equipment Pursuant to Section 505.10 of the Revised Code Providing for Sale of Personal Property via Internet Auction
- b. Resolution Authorizing the Sale of Surplus Equipment Pursuant to Section 505.10 of the Revised Code Providing for Sale of Personal Property Via Internet Auction (2010 Ford Explorer)
- c. Resolution Authorizing the Acquisition of Emergency Medical Service Equipment and the Execution of an Agreement with Penn Care, Inc. Relating Thereto Pursuant to Section 505.101 of the Ohio Revised Code

11. HAMILTON CO. SHERIFF'S DISTRICT 5 – Lt. Dave Downing

12. PUBLIC WORKS – Eric Luginbuhl

- a. Motion to Authorize a Contract with the Hamilton County Board of County Commissioners for Cemetery Maintenance Services
- b. Resolution Authorizing the Purchase of (I) A Model Year 2026 M2 106 Plus Conventional Chassis Set Back Axle Truck for Public Works Use and the Disposition of a Surplus Public Works Motor Vehicle Pursuant to Section 505.10(A)(3) of the Ohio Revised Code as a Trade-in Against Said Purchase, and (II) Related Equipment for Said Truck from the Sourcewell Cooperative Purchasing Program, an Intergovernmental Purchasing Cooperative Pursuant to Section 9.48 of the Ohio Revised Code

13. TOWNSHIP ADMINISTRATOR – Vicki Earhart

- a. Request Authorization to Enter Into Contract with KBA, Incorporated for Design and Bidding Services for the Anderson Township Senior Center Pavilion
- b. A Resolution Authorizing the Township Administrator to Designate a Natural Gas Supply Provider to the Township for Township Facilities Accounts and Authorizing the Township Administrator to Enter into an Agreement with the Designated Natural Gas Supply Provider
- c. Request to Authorize Additional Payment to the Ohio Department of Transportation for the Paddison Road Sidewalk Project
- d. Resolution Approving Agreement for Police Protection Services and Authorizing Execution Thereof
- e. Community Engagement Study in Conjunction with the Anderson Township Park District and Forest Hills School District
- f. Hamilton County Storm Water District Level of Service and Service Fees for 2026
- g. Items Arising from Executive Session Discussions

NEXT REGULAR MONTHLY BOARD MEETING

April 17, 2025, 5:00 P.M. (citizens should call 513.688.8400 x 1101 or visit www.AndersonTownshipOH.gov to confirm)

MOTION TO ADJOURN

M_____ moved to adjourn the meeting. M_____ seconded the motion. Vote:_____