

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
September 19, 2024

R. Dee Stone, Trustee Chair
Lexi Lausten, Trustee Vice Chair
Joshua S. Gerth, Trustee
Brian M. Johnson, Fiscal Officer

Mrs. Stone called the meeting to order and welcomed attendees including: Fiscal Officer Brian Johnson, Township Administrator Vicky Earhart, Assistant Township Administrator for Operations Steve Sievers, Assistant Township Administrator for Human Resources Suzanne Parker, Planning & Zoning Director Paul Drury, Public Works Director Eric Luginbuhl, Anderson Township Fire & Rescue Chief Richard Martin, Sheriff's Department Lt. Dave Downing, Fiscal Office Clerk Katie Arnold, Director of Finance Tammy Disque.

Executive Session: Mrs. Stone moved to retire to Executive Session to consider the appointment, employment, or compensation of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1) and to consider the purchase of property for public purposes as permitted by Ohio Revised Code Section 121.22(G)(2). Mrs. Lausten seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mrs. Stone, yes.

Mr. Gerth arrived at 5:02 PM.

Mrs. Stone moved to return from Executive Session. Mrs. Lausten seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

PLEDGE OF ALLEGIANCE

Mrs. Stone led the pledge of allegiance.

MOTION TO ADOPT AGENDA

Mrs. Stone moved to adopt the agenda as presented. Mrs. Lausten seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

PUBLIC FORUM

Bruce Berno of 2156 Heather Hill Blvd. analyzed the posted public safety levy data, asked questions about the data and budget, provided some opinions, and asked about levy marketing. Mrs. Earhart offered to meet with Mr. Berno to discuss his questions.

Megan Hartley from the Anderson branch of the Hamilton County Public Library promoted Library Card Sign Up month, and let it be known the library offers voter registration. She also mentioned various library programs and activities.

TRUSTEE COMMENTS

Mrs. Stone announced that the Forest Hills Foundation will be honoring Mr. Gerth as one of its “Distinguished Alumni” this year on October 4.

and shared details of the award lunch.

Mr. Gerth thanked Mrs. Stone and stated that considering his time at Turpin, his time as a parent, and his time as trustee, he has been involved with the school district for 73% of his life.

Mrs. Lausten mentioned that farmers market and its extended dates.

FISCAL OFFICER

Mr. Johnson offered to attend the levy discussion with Mr. Berno.

Financial Reports

Mr. Johnson reviewed the reports including the second half collections from assessments.

Resolution Authorizing Payment

Mrs. Lausten moved to adopt the below resolution. **Mr. Gerth** seconded.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 24 – 0919 – 01

RESOLUTION AUTHORIZING PAYMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, Hamilton County, Ohio (the “Township”), as follows:

SECTION 1. This Board hereby authorizes the payment of that certain Purchase Order No. 31148, dated September 6, 2024, of Lexipol, LLC in the amount of \$9,765.35, which funds are hereby appropriated for the payment of fire policy cross reference and learning platform.

SECTION 2. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including

(without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Minutes

RESOLUTION NO. 24 – 0919 – 02

Mrs. Lausten moved to adopt the minutes from June 20, 2024, July 15, 2024, July 18, 2024 as presented. Mr. Gerth seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 24 – 0919 – 03

Mrs. Lausten moved to adopt the minutes from August 1 as presented. Mrs. Stone seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, abstain; Mrs. Stone, yes.

RESOLUTION NO. 24 – 0919 – 04

Mr. Gerth moved to adopt the minutes from the August 28 special meeting as presented. Mrs. Stone seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, abstain; Mr. Gerth, yes; Mrs. Stone, yes.

Appropriation Change

Increase in appropriation for the One Ohio Opioid Settlement fund to direct payment to the Hamilton County Public Health Department in the amount of \$5,701.13.

RESOLUTION NO. 24 – 0919 – 05

Mr. Gerth moved to adopt the appropriation change as presented below. Mrs. Lausten seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

APPROPRIATION AMENDMENT:

<u>ACCOUNT</u>		<u>AMOUNT</u>
54.1100.99	MISC EXPENSE- OTHER	\$5,701.13

Increase in appropriations for the OneOhio Opioid Settlement fund to direct a payment received to the Hamilton County Public Health.

FINANCE DEPARTMENT

Resolution Awarding Contract and Confirming Assessments for Rolling Rock Lighting District Pursuant to Revised Code Sections 9.30, 515.08, 515.081 and 515.11

Mrs. Lausten moved to adopt the below resolution. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

RESOLUTION NO. 24 – 0919 – 06

**AWARDING CONTRACT AND CONFIRMING ASSESSMENTS FOR
ROLLINGROCK LIGHTING DISTRICT**

PURSUANT TO REVISED CODE SECTIONS 9.30, 515.08, 515.081 AND 515.11

WHEREAS, this Board has previously found that there is a necessity for artificial lighting on streets and public ways in the Rollingrock Lighting District (the “District”), and has previously provided for the installation of lights required for properly lighting such streets and public ways, and has previously approved the execution of a contract with Duke Energy for the purpose of lighting such streets and public ways; and

WHEREAS, this Board has specially assessed the real estate abutting upon and benefiting from said lighting improvement in accordance with Section 515.08 (D) of the Ohio Revised Code in an equal amount against each benefited lot, with the assessment payable in equal semi-annual installments; and

WHEREAS, at the expiration of an existing contract for lighting, the board of township trustees may award a new contract pursuant to 515.07 of the Ohio Revised Code, unless the owners of lots and lands containing in excess of fifty percent of the front feet abutting streets and public ways of the unincorporated district in the township sign a petition for discontinuance of the artificial lighting and file a petition with the township fiscal officer not less than thirty days prior to the expiration of the exiting contract; and

WHEREAS, none of the owners of lots and lands abutting on the streets and public ways of the District has signed a petition for the discontinuance of the artificial lighting in the District and filed such a petition with the Fiscal Officer in accordance with Section 515.081 of the Ohio Revised Code; and

WHEREAS, the estimated cost for continued artificial lighting in the District for a period of five years is less than \$75,000, excluding inflationary cost increase and administrative and legal expense:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES OF ANDERSON TOWNSHIP, COUNTY OF HAMILTON, OHIO, as follows:

1. That the existing contract with Duke Energy be renewed by the award hereby of a new contract with Duke Energy pursuant to the provisions Sections 515.08 and 515.081 of Ohio Revised Code for a period of five years from the date of expiration of said existing contract upon the terms and conditions of this Resolution, and that the Township Administrator is hereby authorized to execute such contract and any

documentation required in connection therewith on behalf of the Township subject to review by legal counsel.

2. That the costs of the artificial lighting of the District as heretofore provided in the total amount of \$9,860.40 be and hereby are specially assessed against the real estate bounding and abutting upon the streets or public ways so lighted and the benefiting lots in the District in accordance with Section 515.08 (D) of the Ohio Revised Code, and that the assessments shall be payable in equal semi-annual installments over a period of five years.
3. That special assessments for the aforesaid lighting improvements in the amount of \$8,400.00 in contracted payments to Duke Energy at the current rate for fixtures, electricity, installation and maintenance, plus \$1,260.00 in inflationary cost increases projected over said five-year period, plus \$200.40 in average cost per lighting district renewal for administrative and legal costs for services of Township personnel and legal counsel, **aggregating a total special assessment of \$9,860.40 (which equates to \$109.56 per parcel per year or \$54.78 per parcel per semiannual assessment)**, are hereby levied and assessed upon the lots and lands located within the District, which assessments are in accordance with the benefits which will result to the real property charged herewith, and when collected such assessments shall be deposited to a special fund for the District from which the cost and expenses of furnishing and maintaining such lights, and of the proceedings in relation thereto, shall be paid.
4. That any assessment in the amount of \$5.00 or less, or of which the unpaid balance is \$5.00 or less, shall be paid in full and not in installments at the time the first or next installment would otherwise become due.
5. That the Fiscal Officer is hereby authorized and directed to certify a copy of this Resolution and of said assessments levied hereby to Duke Energy and to the Hamilton County Auditor, and said Auditor is hereby authorized and directed to place said special assessments upon the tax duplicate to be paid and collected in the same manner and at the same times that taxes are paid and collected.
6. That Duke Energy be and hereby is authorized and directed to provide the services described in this Resolution.
7. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.
8. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

FIRE & RESCUE DEPARTMENT

Resolution Accepting Grant from the Ohio EMS Priority Grant – Ohio Department of Public Safety, Division of Emergency Medical Services, Pursuant to the Authority of Section 505.10 of the Revised Code

Mr. Gerth moved to adopt the below resolution. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 24 – 0919 – 07

RESOLUTION ACCEPTING GRANT FROM THE OHIO EMS PRIORITY GRANT – OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES, PURSUANT TO THE AUTHORITY OF SECTION 505.10 OF THE REVISED CODE

WHEREAS, Section 505.10(A) of the Revised Code (the “Statute”) provides that a board of township trustees may accept, on behalf of the township, the donation by bequest, devise, deed of gift, or otherwise, of any real or personal property for any township use; and

WHEREAS, the Ohio Department of Public Safety, Division of Emergency Medical Services has communicated its award of grant funding to the Township in the amount of \$3,264.88 through its 2024 Ohio EMS Priority One Grant program for approved Training and Equipment (the “State Grant”) for the Anderson Township Fire & Rescue Department; and

WHEREAS, the State Grant does not require the expenditure of any matching funds or other financial contribution of the Township; and

WHEREAS, the State Grant would be applied to the purchase of EMS training programs and equipment, which this Board deems necessary for the Anderson Township Fire and Rescue Department (the “Training and Equipment”); and

WHEREAS, this Board desires to accept the donation of the State Grant;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton, Ohio (the “Township”), as follows:

SECTION 1. This Board hereby determines that it is in the best interest of the Township to accept the State Grant from the Ohio Department of Public Safety, Division of Emergency Medical Services, pursuant to this Board’s authority contained in the Statute.

SECTION 2. This Board hereby accepts the State Grant from the Ohio Department of Public Safety, Division of Emergency Medical Services in the amount of \$3,264.88 to be used for the purchase of the Training and Equipment, pursuant to this Board’s authority contained in the Statute.

SECTION 3. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Mrs. Stone noted the township aggressively pursues grants and receives many because of quality staff work.

PLANNING & ZONING

No new business

SHERIFF'S OFFICE

No new business

PUBLIC WORKS DEPARTMENT

No new business

TOWNSHIP ADMINISTRATOR

Resolution Accepting and Approving the Annual Information Filing of the Township for Fiscal Year 2023 and Directing Its Filing with the MSRB for Continuing Disclosure Purposes

Mrs. Lausten moved to adopt the below resolution. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 24 – 0919 – 08

RESOLUTION ACCEPTING AND APPROVING THE ANNUAL INFORMATION FILING OF THE TOWNSHIP FOR FISCAL YEAR 2023 AND DIRECTING ITS FILING WITH THE MSRB FOR CONTINUING DISCLOSURE PURPOSES

WHEREAS, the Township entered into a continuing disclosure agreement dated December 31, 2019 (the “2019 CDA”), in connection with the issuance of its General Obligation (Limited Tax) Recreational Facilities Improvement Bonds, Series 2019, dated December 31, 2019; and

WHEREAS, the 2019 CDA requires that the Township file certain annual information and operating data with the Municipal Securities Rulemaking Board (the “MSRB”) through the MSRB’s electronic filing system known as EMMA (“EMMA”) for such period that the Series 2019 Bonds are outstanding;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton, Ohio (the “Township”), as follows:

SECTION 1. That the Annual Information Filing for Fiscal Year 2023 (the “Annual Information Filing”), is accepted and approved in substantially the form before this Board with such changes thereto as shall not, in the opinion of the Fiscal Officer and the Township Administrator after consultation with the Law Director, be detrimental to the Township, such determination being evidenced by the filing of the Annual Information Filing on EMMA; and, further, that the Township Administrator is hereby authorized and directed to file, or cause to be

filed, the Annual Information Filing with the MSRB by means of the EMMA electronic filing system in a timely manner.

SECTION 2. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Halloween Trick-or-Treat

RESOLUTION NO. 24 – 0919 – 09

Mr. Gerth moved to set Thursday, October 31, 2024, from 6:00 p.m. to 8:00 p.m. as Halloween Trick-or-Treat in Anderson Township. Mrs. Lausten seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

Suspension of Enforcement – Limited Provisions Relating to Temporary Signage

Ms. Earhart presented township zoning signage history. She mentioned the township would suspend two specific sign regulation enforcement for six months to allow staff time to review temporary sign zoning requirements and to determine if changes are needed.

Mrs. Lausten thanked Mr. Drury and his team for the time spent on this issue.

Items Arising from Executive Session Discussion

RESOLUTION NO. 24 – 0919 – 10

Mrs. Lausten moved to appoint Michelle LeGault as a full-time Assistant Events Coordinator, Effective September 23, 2024, at a starting pay rate of \$22.00/ hour as well as all other benefits normally offered with full time employment.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 24 – 0919 – 11

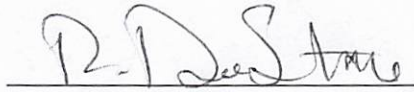
Mrs. Lausten moved to adopt changes to the Paid Time Off Accrual and Health Savings account policies as presented. Mr. Gerth seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

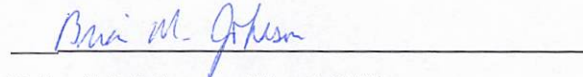
MOTION TO ADJOURN

Mrs. Stone moved to adjourn the meeting. Mrs. Lausten seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.



R. Dee Stone, Chair



Brian M. Johnson, Fiscal Officer

CERTIFICATION

The undersigned duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 21st day of November 2024, and that said minutes have been duly entered upon the Journal of said Township.

This day 21st day of November, 2024.



Brian M. Johnson, Fiscal Officer